



Republic of the Philippines  
**Department of Education**  
**MIMAROPA REGION**  
**SCHOOLS DIVISION OF MARINDUQUE**



**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**TO:** Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Section/ Unit Heads  
All Others Concerned

**FROM:**   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

**SUBJECT: DIVISION QUARTERLY HINDSIGHT (SECOND QUARTER PROGRAM IMPLEMENTATION REVIEW)**

**DATE:** June 24, 2024

1. The Schools Division of Marinduque ensures that monitoring and evaluation is in place in terms of tracking its implemented programs, projects, and activities and assess whether the intended results have been achieved and address the gaps between the target and actual output and outcomes.
2. Relative to this, this Office, through the Project QAMESTAHAN of School Governance and Operations Division – School Management, Monitoring and Evaluation Section, shall spearhead the Division Quarterly Hindsight (Second Quarter Program Implementation Review (PIR) on July 4, 2024 from 8:30 AM to 12:00 PM at Don Luis Hidalgo Memorial School Conference Hall, Malusak, Boac, Marinduque.
3. In preparation for the PIR, each functional division (OSDS, CID and SGOD) is directed to conduct its own internal Program Implementation Review (PIR). Templates may be accessed through the link <https://tinyurl.com/Q2PIR2024>
4. The following PIR Templates shall be accomplished by the following concerned personnel:

A. Big Ticket Programs	OSDS (Budget)
B. BAR 1	SGOD (PRS and SMM&E)
C. PIR-PR	OSDS, CID, SGOD (Program Owners)
D. General Support	OSDS, CID, SGOD (Program Owners)

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5. Attached are the following enclosures:  
Enclosure 1: Program of Activities  
Enclosure 2: List of Participants
6. During the actual conduct of Division PIR, Chief of each functional division shall present the accomplished PIR-PR report for the 2<sup>nd</sup> Quarter in Microsoft Excel format.
7. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

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**DIVISION QUARTERLY HINDSIGHT / 2<sup>ND</sup> QUARTER PROGRAM  
IMPLEMENTATION REVIEW**

DLHMS Conference Hall  
July 4, 2024 Thursday, 8:30 AM – 12:00 PM

**PROGRAM OF ACTIVITIES**

<b>Time</b>	<b>Activity</b>	<b>In-Charge</b>
8:30 – 9:00 AM	<b>Opening Program</b>	AVP
	Prayer	
	Nationalistic Song	
	DepEd Quality Policy Statement	
	Welcome Remarks	<b>MA. CECILIA S. MANAY</b> Chief Education Supervisor, SGOD
	Presentation of Participants	<b>REY R. RAYMUNDO</b> EPS II – SMM&E
	Message	<b>DR. LYNN G. MENDOZA</b> OIC, Schools Division Superintendent
	Hindsight on the Bottlenecks, Challenges and Constraints (BCCs) Presented during the 1 <sup>st</sup> Quarter TA-LACAYAN	<b>FRETZIE P. ALCANTARA</b> SEPS- SMM&E
9:00 – 10:30 AM	<b>HINDSIGHT / PIR PROPER</b>	
	Budget Utilization Report for Big Ticket Programs/ Major PPAs	<b>ARLENE M. MARASIGAN</b> Administrative Officer V – Budget
	Q2 PIR-PR	<b>MAY BERNADETH O. DELA ROSA</b> Administrative Officer V
		<b>JOHN M. CHAVEZ</b> Chief Education Supervisor, CID
		<b>MA. CECILIA S. MANAY</b> Chief Education Supervisor, SGOD
10:35 – 11:30 AM	Discussion	Panelists: Schools Division Superintendent Asst. Schools Division Superintendent
	Ways Forward / Announcements	<b>MA. CECILIA S. MANAY</b> Chief Education Supervisor, SGOD
	Closing Remarks	<b>MABEL F. MUSA, PhD</b> Asst. Schools Division Superintendent
	Photo Opportunity	
	Closing Prayer	<b>REY R. RAYMUNDO</b>

**REY R. RAYMUNDO**  
Education Program Specialist II  
Master of Ceremony

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IMPLEMENTATION REVIEW**

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July 4, 2024 Thursday, 8:30 AM – 12:00 PM

**LIST OF PARTICIPANTS**

No.	NAME	DESIGNATION
<b>OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT</b>		
1	Dr. Lynn G. Mendoza	Schools Division Superintendent
2	Dr. Mabel F. Musa	Asst. Schools Division Superintendent
3	May Bernadeth O. dela Rosa	Administrative Officer V
4	Arlene M. Marasigan	Administrative Officer V
5	John Dhelter P. Pastrana	Accountant III
6	Atty. Ayzel Lea R. Palermo	Legal Officer
7	Engr. David M. Zoleta, Jr.	Information Technology Officer
<b>CURRICULUM IMPLEMENTATION DIVISION</b>		
8	John M. Chavez	Chief Education Supervisor
9	Jelly L. Sore	Education Program Supervisor
10	Florie M. Regencia	Education Program Supervisor
11	Dr. Ma. Shiela S. Saet	Education Program Supervisor
12	Dr. Nestor T. Rualo	Education Program Supervisor
13	Rolito M. dela Cruz	Education Program Supervisor
14	Cristina R. Raza	Education Program Supervisor
15	Dr. Mariam B. Rivamonte	Education Program Supervisor
16	Romualdo O. Magculang	Education Program Supervisor
<b>School Governance and Operations Division</b>		
17	Ma. Cecilia S. Manay	Chief Education Supervisor
18	Maita M. Lazares	Education Program Supervisor
19	Bernadith R. Lacerna	Senior Education Program Specialist
20	Dr. Melanie M. Mendoza	Senior Education Program Specialist
21	Kyle David V. Atienza	Senior Education Program Specialist
22	Fretzie P. Alcantara	Senior Education Program Specialist
23	Marisol O. Luarca	Planning Officer III
24	Rey R. Raymundo	Education Program Specialist II
25	Abet R. Faundo	Education Program Specialist II
26	Mayda N. Lagran	Education Program Specialist II/ DIO
27	Edgar H. Loto	PDO II / DRRM Coordinator
28	Engr. Arnold H. Moreno	Engineer III
29	Dr. Rica Mai O. Larga	Medical Officer
30	Dr. Eugenil Rodil	Dentist In-Charge

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